

SCULTHORPE PARISH COUNCIL

Councillors are summoned to attend a meeting of Sculthorpe Parish Council to be held on Wednesday 14th January 2026 at Sculthorpe Village Hall at 7pm.

The meeting will consider the items listed below.

Members of the Public are welcome to attend and to contribute in the time set aside for this

Michelle Wroth

Michelle Wroth, Parish Clerk, 08/01/2026

1. Declarations of Interest

- a) To receive declarations of interest and dispensation requests

2. Apologies for Absence

- a) To receive apologies for absence

3. Chairman's welcome and announcements

4. Public Participation

- a) To receive comments and questions from Members of the Public

5. Minutes

- a) To consider approving minutes of meeting held on 5th November 2025
- b) Matter arising from previous meetings (information only)
 - NFG Ltd replaced the rotten beam on the basket swing
 - Awaiting final electric bill from Eon for the Bowls Club Electric

6. Reports

- a) County Councillor
- b) District Councillor
- c) SAM2 data

7. Planning Delegated decisions

Decisions made in accordance with the Response to Planning Applications Scheme of Delegation

- a) Planning application LA/25/2638 – Manor Farm, Internal works to remove internal wall between the kitchen and pantry. Application supported, 3 support, 1 abstained and 1 no response received

8. Planning

- a) Consider Planning Application(s):
- b) Other Planning matters, including recent decisions and consideration of applications arriving after publication of the agenda

NNDC Ref	Site	Proposal	NNDC Decision
PF/25/2010	Sculthorpe Mill	Change of use a corner of an agricultural field to an overflow car park for a public house	APPROVED
PF/25/2006	The Grange Farmhouse	External alterations to include replacement windows	APPROVED
LA/25/2007	The Grange Farmhouse	Internal and external works to dwelling	APPROVED

9. Finance

a) Consider payments to be made

Name	Description	Gross £
<u>Standing Orders:</u>		
K & M Lighting	13 th November to 12 th December 2025 – Maintenance	25.51
K & M Lighting	13 th December to 12 th January 2026 – Maintenance	25.51
Npower	Street Lights – October 2025	58.97
Npower	Street Lights – November 2025	64.87
Npower	Street Lights - December 2025	70.88
Unity Trust	Charges	6.00
Unity Trust	Charges	6.00
Unity Trust	Charges	6.00
<u>BACS:</u>		
M Wroth	Salary January 2026	271.05
M Wroth	Salary February 2026	271.05
ngfplay	Repair to nest swing	1,147.97
Norfolk County Council	NPLAW fees – Village Hall Ownership advice	247.86
E G Grounds Care Ltd	Grass Cutting – 04.06, 18.06, 13.08, 04.09, 24.09, 29.10	1,112.40

b) To note receipts into the bank:

- Interest £38.57

c) To note the bank reconciliation at 31.12.2025 – Reserves of £6,227.80

10. Highways

a) Reports or updates on Highway related issues

11. Other items for consideration

- Approve Sculthorpe Village Hall Management Committee Terms of Reference
- Quote received for bins at the Blackett's Pond; discuss and decide on bin to purchase
- Update on car parked on access land to Bowls Club and decide on future action
- Ownership of access land to Bowls Club – Discuss and decide on next steps to register the land as ownership confirmed in deeds dated 1981
- Discuss and approve the budget for 26/27
- Discuss and approve the precept for 26/27
- Discuss electric supply at the Bowls Green and decide on next steps and who will cover the costs to have the supply reconnected

12. Correspondence

- North Norfolk Local Plan 2024-2040 - Formal Notice of Adoption (04)
- Francis Beckham Trust – Amenity Land Rules

13. Next meeting

- Receive future agenda items
- To confirm the next meeting as at 7.15pm in the Village Hall, on Wednesday 4th March 2026

14. Exclusion of Press and Public

That in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following item owing to the confidential nature of the business to be transacted

- Personnel matters