

SCULTHORPE PARISH COUNCIL

Councillors are summoned to attend a meeting of Sculthorpe Parish Council to be held on Wednesday 11th March 2026 at Sculthorpe Village Hall at 7.15pm.

The meeting will consider the items listed below.

Members of the Public are welcome to attend and to contribute in the time set aside for this

Michelle Wroth

Michelle Wroth, Parish Clerk, 02/03/2026

1. Declarations of Interest

- a) To receive declarations of interest and dispensation requests

2. Apologies for Absence

- a) To receive apologies for absence

3. Chairman's welcome and announcements

4. Public Participation

- a) To receive comments and questions from Members of the Public

5. Minutes

- a) To consider approving minutes of meeting held on 14th January 2026
- b) Matter arising from previous meetings (information only)
 - A meeting with Highways took place regarding TROD on The Street, approx. cost of £65,000 has been quoted. Highways are investigating potential funding
 - Highways issues reported and have been completed
 - Gate at Playing Field repaired by Stair Pro and re-fitted, no charge to the Council
 - Queries raised regarding Amenity Land Rules; no response received regarding these at the time of issuing the agenda
 - Bin for Blackett's pond has been delivered and awaiting installation
 - Cllr FitzPatrick is assisting to receive a definitive answer regarding the 'Change of Use' at the Bowls Club

6. Reports

- a) County Councillor
- b) District Councillor
- c) SAM2 data

7. Planning Delegated decisions

Decisions made in accordance with the Response to Planning Applications Scheme of Delegation

- a) Planning application PF/26/0052 – Owl Barn, Lynn Road, Enlargement of first floor window opening inside elevation. Application no objections or comments, 3 no objections or comments to raise, 0 abstained and 2 no response received

8. Planning

- a) Consider Planning Application(s):
- b) Other Planning matters, including recent decisions and consideration of applications arriving after publication of the agenda

NNDC Ref	Site	Proposal	NNDC Decision
PF/25/2010	Sculthorpe Mill	Change of use a corner of an agricultural field to an overflow car park for a public house	APPROVED

PF/25/2006	The Grange Farmhouse	External alterations to include replacement windows	APPROVED
LA/25/2007	The Grange Farmhouse	Internal and external works to dwelling	APPROVED
LA/25/2638	Manor Farm, Creak Rd	Internal works to remove internal wall between the kitchen and pantry	REFUSED
PF/25/2117	13 Creak Rd	Erection of two-storey rear extension	APPROVED
CD/26/0341	Cranmer Hall	Discharge LA/25/1391 condition 3: Bricks	Condition Discharge Reply

9. Finance

a) Consider payments to be made

Name	Description	Gross £
<u>Standing Orders:</u>		
K & M Lighting	13 th January to 12 th February 2026 – Maintenance	25.51
K & M Lighting	13 th February to 12 th March 2026 – Maintenance	25.51
Npower	Streetlights – January 2026	69.14
Unity Trust	Charges	6.00
Unity Trust	Charges	7.00
<u>BACS:</u>		
M Wroth	Salary March 2026	516.09
HMRC	PAYE – P1 and P12	76.90
Hayes and Storr	Professional Charges	16.80
Glasdon	Jubilee 100 Litter Bin	420.00

b) Payments to consider received after the publication of the agenda

c) To note receipts into the bank:

- None

d) To note the bank reconciliation at 28.02.2026 – Reserves of £4,649.68

10. Highways

a) Reports or updates on Highway related issues

11. Other items for consideration

- Trees at the Bowls Club which require cutting/removing
- Community Right to Bid 'asset of interest' the Aviator
- Approve Internal Auditor
- Review Information Audit
- Terms of Reference - Village Hall Committee; discuss and decide on next steps

12. Correspondence

a) Norfolk ALC AGM – Agree on representative to attend if applicable

13. Next meeting

- Receive future agenda items
- To confirm the next meeting as at 7.15pm in the Village Hall, on Wednesday 6th May 2026

14. Exclusion of Press and Public

That in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following item owing to the confidential nature of the business to be transacted

- Access land to Bowls Club ownership and next steps